

Clarkfield Area Charter School Board Meeting Minutes

January 16, 2012
CACs School Building

Call to Order

Chairperson Brenda Risa called the meeting to order at 5:30

Roll Call

The following board members were present

- ✓ Heidi Sachariason
Dana Wilson
- ✓ Kathy Koetter
- ✓ Brenda Risa
- ✓ Julie Dikken

Mission Statement

At Clarkfield Area Charter School, we believe that all K-6 students have purpose and learn in a unique way. Our mission is to develop a love of learning by finding and teaching to the students' individual learning styles and expanding their knowledge through community based learning. This will allow students to master academic building blocks necessary for a successful transition to junior and senior high school. Learning will take place in a nurturing and stimulating environment with a 15 to 1 student teacher ration where staff, families, and community members support students to become life-long learners leading healthy, active, and productive lives.

Approval of Agenda

Julie made a motion to approve the agenda, Heidi seconded the motion. Motion carried unanimously.

Review and Approval of the Minutes

Heidi made a motion to approve the minutes, Kathy seconded the motion. Motion carried unanimously.

Approval of Bills

Julie made a motion to approve check number 3096-3188 and the listed automatic withdrawals totaling \$25,262.72. Kathy seconded the motion. Motion carried unanimously.

Public Form

No public parties were in attendance.

Informational Items

Board of Directors Report

- Board Member recruitment-Ongoing discussion regarding people to serve on the CACS School Board
- Mable Miller Memorial Money- \$500 was given in memory of Mabel Miller.
- Budget Workshop- Kathy and Julie will attend a workshop on Jan. 18th at SW/SC in Marshall to help plan the FY2012 budget.
- City Council-The city council would like to hear goals from local businesses that could help Clarkfield grow as a community. CACS would like to add a preschool to keep our youngest learners in town.

- *YME*-The YME School Board voted down the flexible learning year.
- *Fundraiser*-Pastry Puffin Kick-Off will be Feb. 14th.
- *In-service Day*- Today the staff spent the day looking at MN State Math Standards and curriculum alignment. Q-comp meetings occurred.
- *I Love To Read*-February will have many fun filled activities to celebrate reading
- *Winter Poster*-Students have made posters that will be distributed throughout the local business
- *Strategic Plan*-Teams are working on formulating a survey for parents, technology standards, and the Junior Achievement Program
- *Microsoft Settlement*- \$5000 to spend on software by Feb. 12, 2012

Discussion

- *Head Cook*-Sue will create a job description and schedule in preparation of possible retirement
- *Module 3*-Independent Contractors versus Employees
 - Right to discharge
 - Availability to public
 - Compensation on job basis
 - Realization of profit or loss
 - Termination
 - Substantial investment
 - Responsibility
 - Services fundamental to business

Action Items

- *Resignation of Dana Wilson*-Motion was made by Heidi to approve the resignation of Dana Wilson from the CACS Board due to health issues. Kathy seconded the motion. The motion was carried unanimously.
- *Hayley Knoop to serve as Board Member to replace Dana Wilson*. A motion was made by Heidi and seconded by Julie to add Hayley Knoop as a member of the CACS School Board. The motion was carried unanimously.
- *Set February Meeting*
The next board meeting will be February 21, 2012 at 5:30 at the Clarkfield Area Charter School Building.
- Meeting was adjourned at 6:45.