

**CLARKFIELD AREA CHARTER SCHOOL
VOLUNTEER MENU**

NAME _____
PHONE # _____

In Classroom

- Reading to students _____
- Listen to students read _____
- 1-1 Math facts with students _____
- Reading skill work with students _____
- Study time supervisor _____
- Small group reading _____
- Read to entire class _____
- Classroom aide (day(s) of the week) _____
- Assemble bulletin boards _____
- Guided reading time supervision _____

Classroom Support

- Make copies _____
- Cut out laminated items _____
- Book assembly _____

Supervision

- Recess supervision _____
- Breakfast supervision _____
- Lunchroom supervision _____
- Field trip supervisor _____
- Computer room supervisor _____

Special Events

- Teach an arts/crafts session _____
- Picture day helper _____
- Setting up for concerts/events _____
- Event decorating _____
- Seasonal decorating of the school _____
- Social Event coordinator _____
- Vision and Hearing screening helper _____
- Classroom/School-wide speaker (topic) _____

Other:

Library

- Volunteer Librarian _____
- Shelf books _____
- Book repair _____
- Laminating books _____
- Organizing student book orders _____

Office

- Answer phones _____
- Computer application projects _____
- Packet assembly _____

Custodial

- Seasonal Cleaning _____
- Wax Floors _____
- Lunch room clean up _____
- General daily cleaning _____
- Maintenance/Repairs _____
- "Back to School" cleaning/building preparation _____

Maintenance/Grounds

- General repairs _____
- Small equipment assembly _____
- Large equipment assembly _____
- Playground equipment installation _____
- Playground development/maintenance _____
- Small construction projects _____
- Fall grounds clean up _____
- Spring grounds clean up _____

Miscellaneous

- Morning Greeters _____
- Student buddies _____
- Outside sign coordinator _____
- Lunchroom server _____
- After school program instructor _____